

UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS  
MONTHLY BOARD OF DIRECTORS MEETING  
December 6, 2016

The meeting was called to order at 11:30 A.M. by the president, Tom Hopwood.

Other board members present: Charles Schmidt, Nell Anne Hunt, Kathrine Pennington, Jim Wells, Eva Klassen, Terri Roan, Kavin Schieferdecker, Claudia Bracero, Suzannah Cronenwett, and John DeMarco.

Board members absent: Rick Lindsey and Anna Walther.

Tom Hopwood introduced Kavin Schieferdecker, newest member of the UHAOH board who became a duly elected Director at the 2016 Annual General Meeting. (At this same meeting, Claudia Bracero, Suzannah Cronenwett, and Tom Hopwood were re-elected as Directors.)

Respecting the election of Officers of the Board, Charles Schmidt made a motion to approve re-election of the current Officers for another term (one year). The motion was seconded by Kathrine Pennington and the motion carried. Accordingly, the Officers of the UHAOH Board for 2016-2017 are as follows: Tom Hopwood (President), Anna Walther (Vice-President – Membership), Rick Lindsey (Vice-President – Activities), Jim Wells (Treasurer), and John DeMarco (Secretary).

John DeMarco presented the minutes of the November board of directors meeting. Charles Schmidt made a motion to approve the minutes as presented. John DeMarco seconded and the motion was carried.

John DeMarco presented the minutes of the Annual General Meeting of the Membership (AGM) which was held on November 15, 2016. Charles Schmidt made a motion to endorse these minutes as presented. Kathrine Pennington seconded and the motion was carried.

Jim Wells presented the Treasurer's Report for the YTD period ending November 30, 2016. Total Assets are \$ 28,650 and Net Income is \$ 5,631. John DeMarco made a motion to approve the Treasurer's Report as presented. Charles Schmidt seconded and the motion was carried.

Tom Hopwood conducted a review of two recent UHAOH events; Annual General Meeting held on November 15, 2016, and Deck the Hills held on November 29, 2016. Various comments and suggestions were made which will be considered in the planning for next year's events.

Charles Schmidt advised that the application to the IRS for 501c4 status requires that the by-laws of the applying organization clearly stipulate a disposition of assets upon its dissolution. The current UHAOH bylaws lack in this respect. Charles proposes to add text to Article XIII DISSOLUTION as follows: (quote) After all debts of the Association are paid, any remaining assets will become the property of the Las Colinas Association of which University Hills is a resident village member. (unquote)

Tom Hopwood noted that the current by-laws need to be amended as well to correct some inconsistencies within the amendments passed at the 2015 AGM. After discussion the consensus was that these changes be combined into one set of amendments. Furthermore, rather than awaiting the next AGM, the amendments be submitted to the members of UHAOH for their approval at a special meeting. This proposal will be an agenda item at the January meeting.

Tom Hopwood referred to the document distributed at the November meeting which outlined a pro-forma calendar of UHAOH sponsored events and projects for 2017 along with their estimated expenditures. Tom stated that total expenditures again are limited hence a new forecast of revenues is required. Jim Wells will provide this estimate to Tom and a revised 2017 budget proposal will be sent to the board members for discussion at the next meeting.

Eva Klassen provided her laptop to Jim Wells for downloading of the UHAOH residential data base (DB) and the data base program as prelude to the 2017 Membership Drive. Henceforth, Eva will administer the residential DB's as well as continue in her role as the Director of Communications for UHAOH.

Respecting the Residential Directory, Jim Wells is passing along his knowledge, experience, and files to Kavin Schieferdecker who is now the Directory Publisher. Board members and others who assisted in the production of last year's Residential Directory are enjoined to reprise their efforts and assist Kavin in creating the 2017 edition. SignUpGenius, our new application for organizing volunteer efforts, may be availed, too.

Tom Hopwood related comments from Anna Walther about the Welcoming Committee's activities. Three Welcoming Kits were distributed by Anna to new residents who were attending the AGM. Several other Welcome Kits were distributed to new residents by Amber Knorr, another member of the Committee.

Charles Schmidt reported that his work on the application for 501c4 status continues unabated.

Nell Anne Hunt distributed a Realtor's Report dated December 5<sup>th</sup>. There are 6 homes currently listed for sale in UH. (None are listed for sale in Alto Vista.)

Tom Hopwood announced that # 605 Guadalajara Circle (Kari and Eric Rich) is awarded Yard of the Month for December.

Tom Hopwood advised that judging for the annual Holiday Home Lighting Contest will be done on Wednesday, December 14, 2016. Ten Holiday Spirit awards and one Best Overall award will be made.

It being 12:51 PM, and with no further business to conduct, John DeMarco made a motion to adjourn the meeting. Suzannah Cronenwett seconded and the motion was carried.

The next meeting of the UHAOH Board of Directors will be held on Tuesday, January 3, 2017; same time and same place.

Respectfully submitted,

John DeMarco, Recording Secretary  
12/06/2016