

**UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS
REGULAR MONTHLY BOARD OF DIRECTORS MEETING MINUTES
OCTOBER 1, 2024**

Members Present

Tom Hopwood
Anna Walther
Rick Lindsey
James Wells
Karen Martin
Suzannah Cronenwett
Lisa Groehler

Members Absent

None

Ottis Lewis
Kathrine Pennington (virtual)
Nell Anne Hunt
Rosemary Robbins

Call to Order – President Tom Hopwood called the BoD meeting to order Tuesday, October 1, 2024 at 12:01 p.m. in the Las Colinas Association Boardroom. All 11 members were present.

Returning director Suzannah Cronenwett was welcomed for her first meeting this term.

Secretary – Karen Martin – The September 3, 2024 BoD Meeting Minutes were approved as presented.

Treasurer’s Report – Jim Wells – Reports reflecting September ‘24 financials were accepted as presented for financial review.

Action Item: After discussion, Jim agreed to look into Money Market rates.

City of Irving Neighborhood Grant – In accordance with a \$300 grant reduction, the '24-'25 budget will be reduced by \$300 in Grant Income, from \$2500 to \$2200.

Vice President Administration – Anna Walther – Leadership Development Committee

Anna indicated that a form to express interest and define skillset is now available for potential directors.

Myrna Hernandez is willing to work on the Membership Committee. Many new faces were at the Adult Social Mixer. Alice Owen is too involved to serve at this time.

Event Reports:

- 9/19 Adult Mixer—Of 92 RSVPs, 80 attended. The menu was \$450 less than contracted; there should be an adjustment.
- 11/12 Annual Meeting—VP-Admin suggested a 1:1 meeting with new Chef and Melissa Matkin. Lisa Groehler and Gwen Buhmann will arrange to smooth '23 F&B glitches. Draft postcard invitations were distributed, with Kathrine producing mailing using labels from Anna.

- 12/8 Deck the Hills—Animal selection was discussed, with no chickens or bulls preferred.

Action Items: Suzannah to recruit volunteers to handle animal vendors on-site. Rosemary Robbins and Nell Anne are tag-teaming to book MacArthur Roving Minstrels ensemble at a max gift of \$150.

Electronic Marketing Invitations us USPS Mail Update – Lisa Groehler

Per direction of the BoD, Lisa researched free options Evite, Canva and Paperless Post. She recommends usage of Evite as free and most popular, familiar to many and used in her business. The Board agreed to roll it out in '25 with Star Gazing, while not intending to use Evite exclusively.

Real Estate Report:

Nell Anne Hunt said the average sales price is \$694K, for 98.5% of original asking price and \$209 average per square foot.

Property Appearance: October YOM – Richard Suarez/Michael Nelson, 3704 Guadalajara Ct.

New Business:

*Levy Plaza Noice: Tom indicated that it appears the Levy Plaza noise complaints lodged by residents have been--or are--being addressed by the City of Irving.

*Hour-Long Meetings Trial Run: Meeting started and ended on time, with directors supplying copies of reports. For the most part, discussion was limited to Board Action Items occurring in pre-work outside the session.

Ottis reminded the BoD of its responsibility to preserve the quality of life in University Hills. Suzannah shared that a Next Door post re Rochelle speeding followed up by Councilman Cronenwett led IPD to take action.

Adjournment: The president adjourned the meeting at 1 p.m. to reconvene at 12 p.m. Tuesday, November 5 for the first Tuesday session in the same location.

Karen K. Martin, Secretary