

**UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS
REGULAR MONTHLY BOARD OF DIRECTORS MEETING MINUTES
AUGUST 6, 2024**

Members Present

Tom Hopwood
Rick Lindsey
John DeMarco (virtual)
Karen Martin
Ottis Lewis

Anna Walther
Jim Wells
Lisa Groehler
Nell Anne Hunt

Members Absent

Rosemary Robbins
Katherine Pennington
Michael Basoco

Call to Order – President Tom Hopwood called the BoD meeting to order Tuesday, August 6, 2024 at 11:31 a.m. in the Las Colinas Association Boardroom, a quorum and recording secretary being present.

Secretary – John DeMarco – June 4, 2024 Board Meeting Minutes were approved as presented.

Treasurer’s Report – Jim Wells – Reports reflecting June & July ‘24 financials were accepted as presented for financial review. Account balances remain healthy.

Signatories at Capital One and Fidelity shall reflect John DeMarco’s BoD departure as secretary.

Laptop Purchase – On motion duly made and seconded, directors allocated up to \$1K for the immediate purchase of a Hewlett-Packard i7 laptop, plus required software and Quickbooks Essentials package (\$175 annual recurrence).

City of Irving Neighborhood Grant – Association has won \$750 to date, with \$1K remaining. Rick and Nell Anne are requested to sign paperwork following adjournment.

Anna Walther completed a \$2500 application for the '25-'26 cycle.

Vice President Administration – Anna Walther - Nominating Committee Creation

A Nominating Committee consisting of Lisa Groehler, Karen Allen and Greys Fuster chaired by Anna Walther was appointed to fill positions with new bodies willing to work. The office of Secretary, (required by State of Texas), is vacant following John DeMarco’s recent resignation. Michael Basoco’s directorship is also open. Eva Klassen, Suzannah Cronenwett and Elizabeth Philipp were forwarded to the committee as possible candidates.

Preliminary Budget Discussion – Memberships totaled \$28,000 vs. the budgeted \$24K. A total of 5 events annually are proposed. Discontinue Stargazing if/when Dr. Olenick retires.

Action Items:

- Contact WestlandRanch.com (Fritz Park supplier) for DTH nativity. (VP Events)
- Explore LCCC Ballroom for '25 Annual Meeting. (Annual Meeting Chair)
- Consider fun component to Winter Saturday Adult Mixer in non-home venue, perhaps with an Auction Item/ECasino Donations opportunity.
- Cancel July 4th events amid City festivities, summer heat per BoD vote.
- Funds to augment Membership Drive, Annual Meeting, Spring Fling, Deck the Hills and possibly Adult Mixer line items were recommended. (Treasurer-President)
- Use larger postcards for future events to boost visibility in mail.
- Close the PO Box prior to its next renewal to save \$210; it is non-essential.

Vice President Events - Rick Lindsey

- **Past:** Raleigh Underground (40 attended) & July 4th Concert (150 attendees)
- **Next 90 Days: Adult Mixer-** September 19, 6-8 pm. 3709 Cabeza de Vaca, Bruce & Lynn Cope. **Action Item:** A total of \$500 more funding is approved for Southern Gentlemen catering and two attendants by motion and board vote.
- **Next 180 Days: Deck the Hills Date TBD (Sunday Dec. 1 or 8). Action Item:** Nell Anne to get info on MacArthur Carolers. Rick to explore simple kids' crafts options.

Annual Meeting Nov. 12, Las Colinas Country Club. Action Item: Lisa/Karen to brainstorm programming ideas. ('23 logistics issues were addressed immediately.) In Anna's absence, Myrna Hernandez is potential Membership back-up but needs confirmation.

Real Estate Report - Nell Anne Hunt

7 active listings from \$515K-\$1M, 1 contract, 99.5% asking price/sales price ratio.

Property Appearance: July YOM – Bill and Cheryl Goff, 322 San Carlos

August YOM – Richard and Marilyn Cooper, 4013 Acapulco

Adjournment: The president adjourned the meeting at 1:05 p.m. to reconvene at 11:30 a.m. Tuesday, September 3 for the regularly-scheduled monthly session in the same location.

Karen K. Martin, Secretary pro-tem