

**UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS
REGULAR MONTHLY BOARD OF DIRECTORS MEETING MINUTES
NOVEMBER 4, 2025**

Members Present

Tom Hopwood
Rosemary Robbins
Suzannah Cronenwett
Anna Walther
Rick Lindsey
James Wells
Peter Garcia

Lisa Groehler
Sherri LeVan
Ottis Lewis

Members Absent

Kathrine Pennington
Karen Martin

Call to Order – President Tom Hopwood called the regularly-scheduled first Tuesday of the month meeting to order on Tuesday, November 4, 2025, at 12 noon in the Las Colinas Association Boardroom. A total of 10 directors present met quorum.

Secretary – on behalf of Karen Martin, Tom Hopwood - October 7, 2025 BoD Meeting Minutes approved. Suzannah Cronenwett recorded the minutes for the meeting.

October’s Treasurer’s Report – Jim Wells

Anna: \$100 prepayment for 2026 dues to be applied to next year. Noted and Accepted.

2026 Approved Budget – Jim Wells

Tom: Reviewed the Budget noting increased revenue as a result of increased dues, expenditures increases due to insurance and printing.

Peter: We are on track to profit from the directory due to ad sales.

Motion to Approve: Lisa Groehler Second: Peter Garcia; Approved unanimously.

Officer and Committee Reports

Capital Projects Committee Status Report

A. University Hills Entrance Signs:

Two of the four are in poor condition. In communication with LCA to model UH signs after new park signs. Action Item: Get estimate of cost to replicate the current signs.

B. Christmas Displays

Repairs to Christmas lighting could cost up to \$10K. Action Item: Estimate on replacement costs.

Membership

Anna: Letters are prepared.

Open discussion regarding duplicated Evite RSVPs. Questioned the possibility of sending a follow-up Evite closer to the date of the event to confirm RSVPs.

Events

Adult Mixer

Open discussion regarding overlapping Evite RSVPs. Questioned the possibility of sending a follow-up elite closer to the date of the event to confirm.

Homes of Distinction

NEW 60-Year Distinction added.

Anna: Wolfgang updated the logo to remove Texas Stadium.

Rosemary and Karen set to deliver signs this weekend.

Annual Meeting

Tuesday, November 11

Per Lisa, everything on course for the event. Per request by Leo Hull and event protocol, the "Run of Show" + all assignments to be finalized/sent ahead of time.

Deck the Hills

Sunday, December 7

Rick confirmed the MacArthur choir will be performing again this year.

They will be placed in a new spot to protect shoes and clothing from possible mud. Budgeted for increase stipend.

Set-up begins at 2 pm. In need of a volunteer to sit at refreshment table from set-up until event starts

Cookies will be given to every family in attendance regardless of paid status.

Lights to be tested this Friday.

Holiday Lighting Awards

Tuesday, December 16

Real Estate Report Action Item: Sherri to email or bring full report to the Board monthly.

Property Appearance November YOM: 608 Balboa, Linda Wollenman

Our next meeting is Tuesday, December 2 at 12 Noon. The meeting ended at 1:18 PM.

Suzannah K. Cronenwett, acting Secretary