

**UNIVERSITY HILLS ASSOCIATION OF HOMEOWNERS
REGULAR MONTHLY BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 2, 2025**

Members Present

Tom Hopwood
Rosemary Robbins
Suzannah Cronenwett
Anna Walther
Rick Lindsey
James Wells
Peter Garcia

Lisa Groehler
Sherri LeVan
Ottis Lewis
Karen Martin

Members Absent

Kathrine Pennington

Call to Order – President Tom Hopwood called the regularly-scheduled first Tuesday of the month meeting to order on Tuesday, December 2, 2025, at 12 noon in the Las Colinas Association Boardroom. A total of 10 directors present (2 online) met quorum.

Approval of Minutes – Karen Martin

The November 4, 2025 BoD Meeting Minutes were approved as presented.

November's Treasurer's Report – Jim Wells

Anna reported that the memberships and monies match. The Las Colinas Country Club Annual Meeting invoice typically paid 1 week prior to the event remains unpaid. Guarantee of 22 under actual attendees will not be adjusted. Board credit card accounts need to be updated, as several signers are deceased or no longer active. The credit limit was raised to \$2500.

Report was filed for financial review.

Officer and Committee Reports

Nominating Committee

The Board voted to extend the terms of current officers serving: Hopwood, President; Walther, VP; Martin, Secretary; Wells, Treasurer.

Capital Projects Committee

A. University Hills Entrance Signs:

Scott Wilson owes us the quote for refurbishing current signs.

B. Christmas Displays-Inventory is due. The Board expressed opposition to LCA's adjacent "Happy Holidays" deer display across Rochelle Blvd. from Pea Patch.

Membership

Due to fee increases, revenue is up despite fewer memberships in some categories. City of Irving grants spent to date are \$1160 +\$256 requested (of \$2500 total) for holiday signage.

Events (90-Day Review)

Homes of Distinction

Martin/Robbins: Arrange report by streets. It took 3 x as long to cover 110 homes. Send email re qualifications, share info at Spring Fling table.

Annual Meeting

Food was good and colorful. Next year's date: **Tuesday, 11/10** is held by LCCC.

Deck the Hills

Sunday, December 7

Suzannah volunteered to sit at refreshment table from 2 pm until event start.

LCA donated 150 boxes of "decorate at home" cookies; we'll still gift tins. Cost of display installation and take down is \$1200 each.

Holiday Lighting Awards

Wednesday, December 17 (changed)

Real Estate Report: Sherri LeVan distributed a report in advance of the meeting.

Property Appearance December YOM: 3403 Gentry Kevin and Kristen Bull

Our next meeting is February 3 at 12 Noon. The meeting ended at 1:05 PM.

Karen K. Martin, Secretary